

PICT MODEL SCHOOL

Survey no. 6, Mahalunge-Balewadi, Pune – 411045

Minutes of the 3rd Executive Committee of Parent Teacher Association (EPTA)

Meeting 2020-2021

Day and Date : 6th February, 2021, Saturday

Time : 10:00am. To 10:40am

Venue: Microsoft Teams

Members Present:

Mrs. Manju Surendran	Principal (Chairperson)
Ms. Kimaya Balki	Parent Representative -Grade 1
Ms. Sonali Bagla	Parent Representative -Grade 2
Mr. Jasvinder Sondhi	Parent Representative -Grade 3
Mr. Abhijit Kokane	Parent Representative- Grade 4
Mr. Amit Shirodkar	Parent Representative- Grade 5
Mr. Sanjay Bhujbal	Parent Representative- Grade 6
Ms. Vaishali Samnerkar	Parent Representative-Grade 8
Ms. Ashwini Gramopadhyay	Teacher Representative- Grade 1
Ms. Amruta Kulkarni	Teacher Representative- Grade 2
Ms. Rama Purandare	Teacher Representative- Grade 3
Ms. Anagha Gorhe	Teacher Representative- Grade 4
Ms. Joyee Sur	Teacher Representative- Grade 5
Ms. Padmini Manokaran	Teacher Representative- Grade 6
Ms. Swati Desale	Teacher Representative- Grade 7

Ms. Sharvani Shahpurkar Teacher Representative- Grade 8

Ms. Shweta Bora Teacher Representative- Grade 9

Members Absent:

Mr. Alok Kanhai Parent Representative- Grade 7

Ms. Sujata Patil Parent Representative- Grade 9

Welcoming Members:

Mrs. Manju Surendran, Principal and Chairperson of the EPTA extended a warm welcome to all the members of the Executive Committee of the PTA of PICT Model School.

Mrs. Manju Surendran, Principal noted that the requisite quorum for the meeting was present and called the meeting to order. Leave of absence was granted to Mr. Alok Kanhai and Ms. Sujata Patil as per their communication to the school. The Principal then tabled the Agenda as circulated along with the Notice of the meeting to all the members. The meeting unanimously adopted the Agenda for the Third Executive Committee of the EPTA.

Agenda:

1. Reading the Minutes of the Second Executive Committee meeting of ParentTeacher Association meeting
2. Physical Reopening of School for Learners
3. Vote of Thanks

1. Reading the Minutes of the Second Executive Committee meeting of the EPTA:

Minutes of the meeting for the second EPTA were displayed for all EPTA members to go through. The minutes of the second EPTA meeting were unanimously adopted by all the EPTA members.

2.

Physical Reopening of School for Learners:

- **Post COVID-19 reopening update:** The Chairperson updated the meeting regarding the government notifications the physical reopening of school for all the learners from Grades 5 to 9. The meeting was informed that three

government notifications have been received from November 2020 regarding phased reopening of schools in Pune. Accordingly, PICT has reached out to the parent partners in terms of getting the school ready to welcome the learners with utmost safety and sanitisation practices in place.

- PICT reached out to the parent partners of Grade 9 in the months of November and December for the physical reopening of school, however the school did not receive more than 50% consent from the parent partners and so the online school continued. The last notification was received on 22nd January from the Mumbai Mantralay and the PMC, asking for schools to reopen for Grade 5 upwards. All the necessary protocols of reaching out to the parent partners and sharing of SOP in terms of physical infrastructure, phased reopening of school etc. were followed along with an online consent. Parent partners upon affirmative confirmation had to make arrangements for drop and pickup of learners. School Transport facility was not available as government clearance was awaited to start the services. The Grade-wise consent received from parents was shared with the EPTA members.

Grade	Yes	No
V	8%	92%
VI	10%	90%
VII	20%	80%
VIII	28%	72%
IX	22%	78%

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Based on the data provided and one-to-one conversation the parent partners had with the Principal, Mrs. Manju Surendran, confirmed that PICT will continue with the online classes as planned, scheduled and shared through the Beacon cover letter sent out on 5th Feb, 2021. The Chairperson also informed the meeting about the following:

- EPTA members visited the campus on Friday 5 th February, 2021 for a physical third-party audit of the preparedness for reopening. The Chairperson, Ms. Manju Surendran expressed her gratitude to Mr. Sondhi, Mrs. Patil, Mr. Shirodkar and Mrs. Bagla who took time out of their busy schedule to look at the entire drill of how the learners would be escorted from the bus bay to their classes and what are

the safety precautions in place at school for the physical reopening of the school for learners.

- Mr. Amit Shirodkar, Parent Representative for Grade 5 shared that the sanitisation system was very well planned and thought of. The classrooms were spaced out and all the arrangements made were more than adequate.
- Ms. Sonali Bagla, Parent Representative of Grade 2 shared that the entire preparedness was well managed and well thought of. She especially appreciated the preparedness to welcome the entire strength of the classroom back and the plan to split the number of students in various classrooms. Ms. Bagla was also impressed with the now ready sports facility like the football ground, running track and the lawn tennis court and the children would surely benefit from these facilities when the physical school reopens.
- Mr. Jasvinder Sondhi also gave his consent and support for the entire reopening preparedness.
- It was impressed upon all the EPTA members by the Chairperson, Mrs. Manju Surendran, the protocols that the school would follow when the learners are on campus which includes a strict protocol of thermal scanning at the three entry points. The actual plan of phased reopening will be considered when the school reopens as per the government notifications. The school is well prepared to welcome the learners from Grade 5 to 9. There will be signage at strategic and easily visible places asking the learners to maintain 6 ft. distance, carry masks and sanitizers. The classroom setups have been created keeping in mind the social distancing norms and each learner will have a designated table and chair with their name, so the tables and chairs are not shared. A strict medical-grade sanitisation will be carried out at regular intervals once the learners are on campus. All the sanitisation and distancing norms will be followed strictly. A clear SOP will be shared with the parent partners and the learners will also be made aware of their responsibility while they are on campus to ensure maximum safety. No-touch soap dispensers have been installed in all washrooms and foot operated sanitizers in all corridors.
- A continuous training for all the staff on campus is being conducted to efficiently manage the situation when learners are on campus.
- The Grade 9 learners are requested to be physically present on campus for the five-day Term 2 assessment starting from

15th February, 2021. A very positive confirmation was given by the Grade 9 parent partners in this regard.

- The school would be having in-campus offline assessment for Grade 9 learners and arrangements will also be made for learners to be on campus for doubt clarification.
 - All decisions regarding the reopening will depend upon government notifications and clearance.
 - The school will wait for the next government notification to decide further, considering the parent consent and the parent partners taking responsibility of ensuring the learners are coming on campus and also keeping the child at home if he/she is unwell.
- The EPTA members unanimously confirmed and agreed to all the points discussed during the meeting.

3.

Vote of Thanks:

There being no other business, the meeting ended with the Chairperson thanking the members warmly for their participation and presence in the meeting.